

Administration Committee

2013-04-10 09:35:00.0

Or immediately following the 9:30 a.m. Bay Area Toll Authority (BATA) Oversight Committee Meeting whichever occurs later.

The Administration Committee considers matters relating to MTC administration, budget and agency contracts.

This agenda was updated 2013-07-05 15:20:23.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Kimberly Ward, kward@mtc.ca.gov, (510) 817-5967

This meeting will be [audiocast](#) on the MTC Web site during the meeting, and an [audio file](#) will be available for approximately one month after the meeting date.

Chair

Adrienne J. Tissier

Vice Chair

Scott Wiener

Members

Tom Bates David Campos
Dodd Federal Glover Joe
Pirzynski Jean Quan Bijan
Sartipi+

Ex Officio

Amy Rein Worth*** Dav
Cortese***

Ad Hoc

All Other Commissioners

Staff Liaison

Steve Heminger

1. Confirm Quorum

2. Consent:

Minutes - March 6, 2013 meeting.*

a) Action: Committee Approval

- [2a Minutes March 2013a.pdf](#)

Monthly Financial Statements - February 2013.*

b) Action: Information

- [2b Financial Statements Feb 2013.pdf](#)

Investment Reports for February 2013.*

c) **Action:** Susan Woo

- [2c Investment Report Feb 2013.pdf](#)

Contract Amendment - Professional Auditing Services: PricewaterhouseCoopers, LLP (PWC).*
(\$942,885)

d) **Presented by:** Brian Mayhew

Action: Committee Approval

- [2d PWC.pdf](#)

Contract Amendment - Transit Sustainability Project: Transportation Management and Design, Inc.*
(\$130,000)

e) **Presented by:** Kenneth Folan

Action: Committee Approval

- [2e TSP Transit.pdf](#)

Resolution No. 3619, Revised - Delegation of Contracting Authority to Executive Director and Deputy Executive Directors.*

f) **Presented by:** Commission Approval

Action: Nancy Okasaki

- [2f Res 3619 Delegation.pdf](#)

Transit Passenger Surveying Services -

3.

Action: Committee Approval

Contract Amendment - Transit Passenger Survey: Redhill Group, Inc.* (\$200,000)

Staff will request authorization to enter into a contract amendment with Redhill Group Inc., adding \$200,000.

a)

Presented by: Shimon Israel

- [3a Transit Redhill.pdf](#)

Consultant Panel - Transit Passenger Surveying Services:* (\$1,500,000)

b) i. *Corey, Canapary & Galanis, San Francisco, CA*

ii. Redhill Group Inc., Irvine, CA

iii. ETC Institute, Olathe, KS

Staff will request approval of a panel of firms to collect and analyze transit onboard data for MTC and related entities through June 30, 2016, for a total contract amount not to exceed \$1,500,000

Presented by: Shimon Israel

- [3b Transit Panel.pdf](#)

Contract Amendment - Special CEQA Counsel: Thomas Law Group.* (\$250,000)

Staff will request authorization to enter into a contract amendment with Thomas Law Group, adding \$250,000 and extending the term through June 30, 2014.

4. Presented by: Adrienne Weil

Action: Committee Approval

- [4 Thomas.pdf](#)

Other Business/Public Comment/Adjournment

4. Action: Information

Next meeting

2013-05-08 09:35:00.0

Joseph P. Bort MetroCenter

Lawrence D. Dahms Auditorium

101 Eighth Street

Oakland, California

*Attachment sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

**All items on the agenda are subject to action and/or change by the Committee. Actions recommended by staff are subject to change by the Committee.

***MTC's chair and vice-chair are ex-officio voting members of all standing committees.

+Non-Voting member.

++Item will be distributed at the meeting.

Quorum:A quorum of this committee shall be a majority of its regular non-ex-officio voting members (5).

Public Comment: The public is encouraged to comment on agenda items at committee meetings by completing request-to-speak card (available from staff) and passing it to the committee secretary. Public comment may be limited by any of the procedures set forth in Section 3.09 of MTC's Procedures Manual (Resolution No. 1058, Revised) if, in the chair's judgment, it is necessary to maintain the orderly flow of business.

Meeting Conduct: If this meeting is willfully interrupted or disrupted by one or more persons rendering orderly conduct of the meeting unfeasible, the Chair may order the removal of individuals who are willfully disrupting the meeting. Such individuals may be arrested. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue.

Record of Meeting: MTC meetings are recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment. Audiocasts are maintained on MTC's Web site for public review for at least one year.

Accessibility and Title VI: MTC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Commission matters. For accommodations or translations assistance, please call 510.817.5757 or 510.817.5769 for TDD/TTY. We require three working days notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。要便利設施或翻譯協助者，請致電 510.817.5757 或 510.817.5769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

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